

**Time Cards - Detail with terminal**  
 Period: 07/01/2013 - 13/01/2013  
 Printed on 21/01/2013 12:26:59

<b>Name</b>	Summers, Barbara		<b>Payroll Ref.</b>	33								
<b>Company</b>	Your Co. Name		<b>N. I. No.</b>	AB123456Z								
<b>Dept</b>	Accounts		<b>PIN</b>	33								
Date	S	Terminal	IN	OUT	Terminal	Dedns	Period	Standard	Rate 1	Rate 2	Rate 3	
Mon 07/Jan/2013	1	HQ door 1	08:00	17:00	HQ Whse d3	(1.00)	8.00	8.00	0.00	0.00	0.00	
Tue 08/Jan/2013	1	HQ door 1	08:03	17:00	HQ Whse d3	(1.00)	8.00	8.00	0.00	0.00	0.00	
Wed 09/Jan/2013	1	Warehouse 1	<b>08:04</b>	17:00	Warehouse 1	(1.00)	7.45	7.45	0.00	0.00	0.00	
Thu 10/Jan/2013	6	Oxford store	08:00	13:00	Oxford store	...	5.00	5.00	0.00	0.00	0.00	
	6	Abingdon 1	13:57	17:00	Abingdon 1	...	3.00	3.00	0.00	0.00	0.00	
Fri 11/Jan/2013	1	Chelsea dr2	08:00	17:29	Chelsea dr2	(1.00)	8.00	8.00	0.00	0.00	0.00	
Sat 12/Jan/2013	2	HQ Side dr1	07:57	13:02	HQ Side dr1	...	5.00	0.00	0.00	5.00	0.00	
Sun 13/Jan/2013	*	HQ Side dr1	07:59	13:00	HQ Side dr1	...	5.00	0.00	0.00	0.00	5.00	
<b>Totals 07/01 - 13/01/2013</b>								49.45	39.00	0.45	5.00	5.00
<b>Employee Totals</b>							<b>Absences</b>	<b>Period</b>	<b>Standard</b>	<b>Rate 1</b>	<b>Rate 2</b>	<b>Rate 3</b>
							0	49.45	39.00	0.45	5.00	5.00

Shift No.

Terminal Used

Lateness or early departures are highlighted in bold or red

Overtime after 39 hours per week

Lists actual times of arrival and departure

Clocked in after 3 minutes grace, rounded to next 15 minutes

Clocked out for lunch- no auto deduction

Auto deduct for lunch not taken

Weekly overtime after 39 hours shown here

Saturday paid at OT Rate 2

Sunday paid at OT Rate 3

Please note: this is an annotated example using Pro system output, for demonstration purposes only. Actual timecard output may vary according to software chosen and your own report settings.

